

Carolina Soccer Club Team Expenses

Date _____

Team Name _____

Treasurer Name _____

H Phone _____

Email _____

Item	Amount	Description/Explanation
Telephone/Fax		
Postage, etc.		
Printing/Copy, etc.		
Car Rental (must be pre-approved)		
Air Fare (must be pre-approved)		
State Gas (see below)		
Out of State Gas (attach gas receipts)		
Lodging (double-up)(stay with Team)		
Meals (\$35 per full day) (\$75 full weekend)		
Travel (other than air)		
Misc. Expense		
Misc. Expense		
Total Expense		
Advance/Credits (-)		
Total Due		

Attach all Receipts

Signature _____

Team Treasurer _____